

Basic Training Module Chemical Management

Exercise Module 3:

What Chemical Management Means in Practical Terms – Foundational Level

Assessment	Yes	No	Remarks
Does your facility have written statements from the senior level leadership of your company clearly communicating the organisation's goals and aspirations around Corporate Social Responsibility?			
Does your facility have a named point of contact for chemical management (this includes activities related to process chemicals and products used, chemical hazard [assessment], chemical safety and risk management, MRSL/RSL compliance, safer alternatives and sustainable chemistry) and have you shared that contact name with your supply chain partners?			
Has your facility's chemicals management point of contact documented the names and addresses of his/her counterparts for: a. All of your chemical suppliers? b. All of your brand/retail customers?			
Does your facility have a purchasing policy for chemicals (list of approved chemicals that are allowed on site)? Does your procurement department know what it can and cannot order?			
Does your facility have a documented inventory of chemicals purchased (including your supplier's manufacturing locations), stored (including their location) and used at your facility?			
Does your facility maintain an archive of current SDS of all currently stored and used chemicals (in English and the local language in the GHS format)?			
Does your facility maintain a database that includes the functional use of chemicals at your facility?			
Are you able to verify that your facility only utilises chemicals that are in compliance with: a. Regulations where your products are manufactured and sold? b. Your customer's MRSL/RSL? c. Contract obligations?			
Do you have a process to regularly implement updates and changes for: a. Applicable chemical use regulations? b. Retailer/brand RSLs?			

Basic Training Chemical Management: Exercise Module 3

Assessment	Yes	No	Remarks
<p>Does your facility have a communication process to timely respond to information requests related to chemicals used at your facility and potentially present in your products from:</p> <p>a. Brands/retailers</p> <p>b. Suppliers?</p>			
<p>Do representatives from your facility participate in RSL/MRSL education and training opportunities provided by brands/retailers?</p>			
<p>Does your facility have an occupational and environmental health and safety programme with documented procedures to protect workers, the community and the environment (including communicating the chemical hazards and training on how to safely handle, use and dispose of chemicals that are used)?</p>			
<p>Does your facility require your chemical suppliers to have an occupational and environmental, health and safety programme with documented procedures to protect workers, the community and the environment (including communicating the chemical hazards and training on how to safely handle, use and dispose of chemicals that are used)?</p>			
<p>Do you engage with other communities of practice to share information and knowledge about chemical management, sustainable chemistry, business management systems, continuous improvement and public reporting best practices?</p>			
<p>Does your senior level management support the integration of chemical management into voluntary sustainability initiatives and trade association practices and do you use chemical management as an internal benchmarking tool?</p>			

Credit: ZDHC